



POSITION TITLE: VP Supply Chain APAC

DATE: November 13, 2015

DEPARTMENT: Supply Chain

LEVEL:

Approval Signatures:

VP Global Supply Chain

Director of Human Resources

Summary of Position:

The Director of Regional Supply Chain leads and oversees the Alvogen Inc, and Site Pharmaceutical Inc., Supply Chain Organizations. The position has the responsibility to ensure that customer service levels are maintained at the highest levels, utilizing a minimum of inventory, at the lowest costs and in full compliance of all relevant regulations and standards. The position is also expected to provide leadership for the organization in continuous, innovative and rapid improvement of all business processes.

Organization Structure:

The Director of Regional Supply Chain reports directly to the VP Global Supply Chain. All purchasing, inventory management, planning, launch, scheduling, logistics, distribution and 3rd Party Manufacturing functions report into the Director of Regional Supply Chain. As a member of the senior management team, the Director of Regional Supply Chain will participate in developing the strategic direction of the company. This position also holds membership on the company Quality Councils.

Responsibilities:

1. Department Leadership
 - a. Ensure department staff has direction, appropriate coaching, growth opportunities, and provide annual performance reviews
 - b. Ensure compliance with all department and company procedures
 - c. Responsible for all Supply Chain functions, expenses and budgets
 - d. Ensure that all Supply Chain staff are well informed of company policies and strategic intentions
 - e. Maintain Supply Chain staff morale at the highest possible levels
2. Supply Chain Functions
 - a. Expand the effective utilization of ERP by all operating departments
 - b. Ensure effective Demand Planning Processes in place for all products in all markets from Sales Forecast to Purchase Order

- c. Ensure effective S&OP process in place to ensure manufacturing sites and major 3rd party CMOs have sufficient resources (capacity people inventory) in place to meet demand
- d. Design and conduct analysis of supplier capabilities including CMOs
- e. Assist in the smooth transition of new product introductions into the system and proactively looking for ways to launch at earliest possible time
- f. Coordinate with all departments to ensure product and process integrity
- g. Assist in reporting and evaluating supplier performance and ensure contracts developed / renewed with most favorable terms possible
- h. Oversee inventory management by utilizing a standardized benchmarking for each product type
- i. Oversee the purchasing department; maintain consistency, cost effectiveness and quality in supply ordering
- j. Observant of cost savings to system; seek ways to reduce cost without sacrificing quality
- k. Manage all expense contracts; ensure strict compliance to policies and procedures
- l. Ensure an efficient request for proposal process
- m. Assist in vendor proposals analysis and Return On Investment (ROI) analysis
- n. Collect and organize vendor specific data and report to appropriate senior management
- o. Conduct departmental contractual policy compliance audit
- p. Communicate potential and/or existing contractual issues to the appropriate senior management and assist in resolving the issue
- q. Oversee the distribution of contract expiration and re-evaluation reminders to all contract owners and management
- r. Participate in all budgetary discussions
- s. Ensure Supply Chain functions adhere to acceptable standards of business ethics and integrity, and complies with all federal state, and local laws, rules and regulations in all aspects of business and at all times
- t. Discuss with all supervised personnel the compliance policies and legal requirements pertaining to departments of oversight
- u. Manage 3rd Party suppliers to the same standards as internal functions
- v. Maintain active membership in the company Quality Councils

Qualifications:

Education: Bachelor of Science in Business

Experience: 10-15 years of business or work related experience in the pharmaceutical industry

The individual must have experience with SAP/MRP or equivalent and have experience with Microsoft Office. The individual must take ownership and demonstrate flexibility by being able lead people and improve processes, work independently or in a team environment, prioritize responsibilities and manage multiple tasks. This position requires working effectively with others and good communication skills (both verbal and written) in order to lead and motivate company personnel and 3rd Party suppliers. The individual must be able understand contract language and be able to negotiate favorable terms for the company. Thorough understanding of regulatory agency expectations

This position will be located at the Regional Offices in either Taipei or Seoul.

GMP Decision Making Authority:

1. Understand and approve all Supply Chain decisions on product and process quality
2. Ensure all Supply Chain personnel; uphold all cGMP and Regulatory standards